

CLAYTON-LE-WOODS PARISH COUNCIL

**MINUTES OF THE ORDINARY MEETING
HELD ON MONDAY 19th FEBRUARY 2018 AT 7.30PM AT
CHORLEY BUSINESS AND TECHNOLOGY CENTRE, EUXTON**

PRESENT: Councillor Mr R Ormston (Chairman)
Councillor Ms C Bromilow
Councillor Mrs G Charlesworth
Councillor Mr M Clifford
Councillor Ms J Cronshaw
Councillor Mr S Fenn
Councillor Mr P Gabbott
Councillor Mrs J Norris
Councillor Mrs G Ormston
Councillor Mrs A Whitham

In Attendance: 1 member of the public
Mrs TD Morris (Clerk)

ACTION

7864 APOLOGIES

Apologies were received and accepted from Councillors C Billouin and D Rogerson. Councillor M Mayson was absent from the meeting.

7865 DECLARATION OF INTEREST

Councillor M Clifford declared an interest as an employee of the Wildlife Trust and Councillor J Cronshaw as a member of St Johns Church.

7866 PUBLIC PARTICIPATION

It was noted that there had been no requests for public participation.

7867 MINUTES OF ORDINARY PARISH COUNCIL MEETING HELD ON 15th JANUARY 2018

It was **RESOLVED** that the minutes of the ordinary parish meeting held on the 15th January 2018 should be signed by the Chairman as a correct record.

7868 MATTERS ARISING

Back Lane Woods Update

Councillor G Ormston informed the council that she had received 3 quotations for the tree work. A cost analysis was undertaken, and Cornthwaites Tree Services were deemed to be as best value.

It was reported that there had been a site meeting to finalise the spreading of mulch and the logs which could be left on site.

Appointment of Project Officer

The Chairman informed the council that two applicants were interviewed on 15th February 2018 and one applicant had been offered the post and had accepted. The start date was yet to be agreed.

7869 REPORT ON APPOINTMENT OF LENGTHSMAN

It was RESOLVED that Michael Eccles would increase his hours from 5 hours to 8 hours per week. The start date would be finalised in due course.

It was reported that Michael Robinson who had worked as a Lengthsman for many years had sadly passed away in January 2018.

It was requested the Clerk write a letter of condolence to Michael Robinson's family via Brothers of Charity.

Clerk

7870 UPDATE ON CLAYTON HALL QUERCIA

Councillor M Clifford reported back in detail on the meeting with Quercia Limited with the stakeholders and further developments with the site. It was noted that there would be a public relations meeting in the near future. It was agreed that the poster would be posted on social media.

It was noted that communication had not been as clear as it should have been.

It was RESOLVED that a letter be sent to Quercia stating that communications have been haphazard despite assurances which have placed the parish council in a difficult position. Copies will be sent to the MP Lancashire County Council and Chorley.

Clerk

7871 REPORT REGARDING THE SUBMISSION TO THE CHARITY COMMISSION REGARDING CLAYTON-LE-WOODS COMMUNITY CENTRE

The Chairman reported that the Charity Commission had acknowledged the receipt of the submission.

7872 CLAYTON-LE-WOODS BOWLING GREEN ANNUAL REPAIRS

The Chairman had reported that he and the clerk met with a Chorley Council accredited contractor to inspect the grounds and highlight any possible repairs.

The councillors discussed the range of repair options that had been quoted by the contractor.

The Chairman proposed that due to the urgency of the work that the contractor be allowed to start the repairs prior to the beginning of the bowling season in mid March 2018.

It was RESOLVED to appoint Stringfellow as the contractor to undertake the remedial work at Clayton-le-Woods Bowling Green at a cost of £2170 + VAT.

It was requested that the Chairman and the Clerk liaise with the contractor to have the work undertaken.

Chair/Clerk

7873 APPOINTMENT OF THE CHAIR OF CLAYTON-LE-WOODS BOWLING GREEN COMMITTEE

Nominations were sought for the position of Chair of the Bowling Green Committee in the light of the resignation of Councillor E Whiteford.

It was RESOLVED that Councillor C Bromilow be appointed as Chair of the Bowling Green Committee with immediate effect.

7874 APPOINTMENT OF INVESTIGATOR TO UNDERTAKE HISTORIC FORENSIC EXAMINATION OF ACCOUNTS

There was a discussion regarding the appointment of a specialist to investigate historic accounts for the sake of transparency. It was noted that the fee would be a maximum of £1,500.

There was a proposal to engage the investigator at the maximum sum of £1,500

A vote was taken, there were ten members for and two members were against the motion.

It was RESOLVED that the Chairman approach the investigator and arrange for him to look through the accounts as soon as was practicable.

Chair

7875 REPORT ON PROGRESS OF INSTALLATION OF A DEFIBRILLATOR AT BANKSIDE

The Clerk informed the members that she had liaised with Chorley Council and the telephone box was due have the conversion work completed over the next few weeks.

It was noted that in other areas the telephone box had been painted yellow to make the box easily distinguishable to a normal telephone box.

It was agreed that the defibrillator box should be painted yellow and it was requested that the Clerk confirm this with Chorley Council.

The Chairman proposed that a defibrillator could be in north of the parish as there was not one available in that area at the present time.

It was RESOLVED that the Clerk would contact Chorley Council to investigate the provision of a defibrillator and the costs involved.

Clerk

7876 PLAY AND LEISURE COMMITTEE GOUGH LANE PLAY AREA UPDATE

Councillor C Bromilow reported that she had approached Rev P Venables to offer compensation for siting the contractor's porto cabins on the church car park. The amount was mutually agreed at £500.00.

It was noted that the start of the work had been delayed; however, the contract had an end date of 31st March 2018 and the contractor was confident that the work would be completed on schedule.

Councillor C Bromilow informed the members that there was the possibility of having picnic tables donated. It was requested that Councillor C Bromilow investigate whether the picnic table could be incorporated into the design of the play area or could it be set outside the perimeter.

CB

7877 WHITTLE-LE-WOODS AND CLAYTON-LE-WOODS WAR MEMORIAL COMMITTEE ANNUAL GRANT REQUEST

The councillors considered the annual request for funds from the War Memorial Committee. Councillor J Norris stated that she had raised a query regarding the laying of tarmac and she wished to have further clarification of the account.

It was RESOLVED that the clerk write to the committee to request a copy of the invoice in question.

The grant request would be reviewed at the next full parish council meeting.

Clerk

7879 DONATION REQUEST FOR CLAYTON-LE-WOODS SINGERS

The members considered the grant request for £300.00 for a replacement piano. It was noted that the group had provided the necessary paperwork with their application and that they had raised money for the piano from other sources.

It was RESOLVED that the Clayton-le-Woods singers receive a grant of some £300.00 in respect of part payment for a replacement piano.

7880 ACCOUNTS FOR PAYMENT

The Parish Council RESOLVED to approve the following accounts for payment:

| <u>Paym't</u> | <u>February 2018 Accounts: -</u> | <u>£</u> |
|----------------|----------------------------------|----------|
| <u>Method/</u> | | |
| <u>Chq No.</u> | | |

| | | |
|---|--|------------------|
| N/A | Lengthsmen (5no.) Salary (February 2018) Paid by Standing Order | 630.00 |
| N/A | Employee (1) Salary (February 2018) Paid by Standing Order | 1334.40 |
| D/D | Employee (1) / Employer Pension Contribution (January 2018) | 418.68 |
| D/D | Easy Websites Ltd. Monthly Hosting, Parish email addresses, Support. | 78.00 |
| D/D | O2 Telefonica Monthly Fee for Parish Phone | 10.84 |
| B/T | Chorley Business Centre Monthly Rental | 390.00 |
| B/T | British Telecom. Phone Line and Broadband Charge | 18.86 |
| B/T | Ryman Stationary. Office Supplies | 94.96 |
| B/T | Vista Print. Parish Council Business cards | 79.15 |
| 0045 | HMRC Tax and NI Contributions January 2018 | 446.79 |
| 0046 | North West Mowers Ltd. CLW Bowling Green Annual Service | 110.04 |
| 0047 | T & JM Stafford and Sons. Erection and Removal of Christmas Tree | 600.00 |
| 0048 | Sri Water Engineering Ltd. CLW Bowling Green Annual Service (Watering) | 222.00 |
| 0049 | Clayton-le-Woods Singers. Grant for Equipment | 300.00 |
| Total Expenditure with late Accounts | | £4,733.72 |

7881 PINES DEVELOPMENT

It was reported that planning application for the Pines Development had been passed by Chorley Council. It was noted that the request for listed building status had been declined.

7882 PLANNING APPLICATIONS

It was RESOLVED that there would be no comment on the following applications:

Application no: 17/01229/FUL

Proposal: Proposed conservatory to rear of ground floor flat.

Location: 78 Carr Meadow Bamber Bridge Preston PR5 8HS

Application no: 18/00032/FULHH

Proposal: Alterations to roof including raised ridge height, first floor side extension including front dormer extension and part demolition of existing single storey rear extension.

Location: 119 Lancaster Lane Clayton-le-Woods Leyland PR25 5SP

Application no: 18/00007/FULHH

Proposal: Single storey side extension (following demolition of existing conservatory to side of dwelling house)

Location: 9 Sheep Hill Lane Clayton-le-Woods Chorley PR6 7JH

Application no: 18/00072/CLPUD

Proposal: Application for a Certificate of Lawfulness for a proposed single storey rear extension

Location: 4 Fern Meadow Clayton-le-Woods Chorley PR6 7RN

Application no: 18/00074/FULHH

Proposal: Single storey rear extension and external alterations including new bay window to front elevation

Location: 9 Radburn Close Clayton-le-Woods Chorley PR6 7RB

Application no: 18/00109/FULHH

Proposal: Erection of new (north east and south east facing) boundary fence

Location: 16 Barleyfield Bamber Bridge PR5 8JQ

Application no: 18/00106/FULHH

Proposal: Single storey rear extension (following demolition of existing conservatory)

Location: 49 Wilderswood Close Clayton-le-Woods Chorley PR6 7SH

Application no: 18/00073/MNMA

Proposal: Minor non-material amendment to housing development approved under reference 14/01003/REMMAJ involving an increase in the height to 2.4m high along the boundary of the site the west of plots 125 – 130

Location: Land North of Lancaster Lane and Bounded by Wigan Road and Shady Lane Clayton-le-Woods

The members wished to thank Councillors G Charlesworth and A Whitham for all their hard work in reviewing each application in detail.

7883 CORRESPONDENCE

There were no items of correspondence.

7884 DATE OF NEXT ORDINARY PARISH MEETING

It was RESOLVED that the next ordinary Parish Council meeting is to be held on Monday 19th March 2018 at 7.30pm at Chorley Business Centre.